



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Pryme Tyme Parent Handbook

Bell Family YMCA



"To put Christian principles into practice through programs that build healthy spirit, mind and body for all."

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A LETTER TO OUR PARENTS

Dear Parents and Caregivers,

Welcome to Pryme Tyme! We are excited about the 2021-2022 school year and look forward to being a part of your child's afternoons. Thank you for the opportunity to support, guide, and care for your child.

Pryme Tyme will be full of fun, a place where your child can explore their interests and talents, and learn our Y core values of honesty, respect, and responsibility – all in a safe and encouraging environment, please let us know how we can further support you and your child throughout this school year.

The Bell Family YMCA

YMCA LEADERSHIP and CONTACTS

Our Y Afterschool Program has a Program Director, Center Support, and a staff of counselors to care for the children and implement the program. They are available to assist you with any of your Y Afterschool questions or specific needs.

Bell Family YMCA Address:

281 Opal Street Ext.

Hartwell, GA 30643

706-856-9622

www.gapiedmontymca.org

Amy Wilder, Program Director

amy@gapiedmontymca.org

Teachers

Amber Martin, Amy Adams, and Kristi Hubbard

Floater

Mayonna Barnes

Y Afterschool Overview, Enrollment, and Account Management

Our purpose

We believe all people, especially children, deserve an equal chance to reach their full potential and should prepare themselves to connect to and serve the community. The purpose of Pryme Tyme is to provide quality childcare for all children, creating a safe, values centered environment where they can grow intellectually, socially, and emotionally; explore new interests, discover new talents, and develop life-long skills.

Program Hours

Our Pryme Tyme program offers after school care during the school year (August-May), Monday thru Friday on school days from school dismissal until 6:00 pm.

STAFF

Each staff member is chosen for their experience, education, and love for children. The YMCA completes criminal background checks on all employees and requires them all to be trained in First Aid and CPR. As a Bright from the start (BFTS) licensed program, our staff are required to receive 10 hours of childcare training per year, while BFTS requires that we maintain a 1:25 staff-to-child ratio, the YMCA maintains a 1:15 staff-to-child ratio.

ENROLLMENT

Pryme Tyme is offered to children ages 4-12. Children are admitted without regard to race culture, sex, religion, national origin, or disability. We do not discriminate based on special needs if a safe, supportive environment can be provided. Enrollment may be limited due to constraints of space and staffing. Pryme Tyme is a full-time after-school program. We do not charge for scheduled full week closings such as Fall and Spring Break.

All children must be registered and have the proper paperwork on file before they can attend our Pryme Tyme Program. This includes:

- Registration forms with complete health information
- Signed program waiver (in registration form)
- Immunization records

UPDATING ENROLLMENT INFORMATION

Parent/guardians are required to update all information on their child's account when changes occur. This includes changes in authorized pick-ups, parent/guardian status, addresses, phone numbers, special needs, allergies, etc.

IMMUNIZATION RECORDS

As a state licensed childcare facility, we are required by the Department of Health to have a copy of the most recent immunization records for your child. Please make sure your child has received all required screenings prior to registration. For the safety of all participants and staff, children who have not received all the necessary health screenings will not be able to participate in the program until their health records are up to date.

INCLUSION

The Bell Family YMCA believes that children of all ability levels are entitled to the same opportunities for participation, acceptance and belonging in childcare. We will make every reasonable accommodation to encourage full and active participation of all children in our program based on his/her individual capabilities and needs. If your child has an identified special need, we do require that you set-up a meeting with the program Director (See Page 2) before enrolling your child. It is especially important that parents inform us of all special accommodations that your child may require (i.e. dietary, medical, physical, emotional. Etc.)

CONFIDENTIALITY

All original childcare records are kept in the Pryme Tyme office which is locked nightly. A copy of the first two pages of the registration form is kept in each child's classroom to alert teachers to the following information:

Authorized Pick Up People

Allergies

Emergency Medical Information

Contact Information for Parents

Records are viewed by YMCA Child Care Professionals and Bright from the Start Licensing Professionals during licensing visits. Once completed, registration forms can only be altered by the person who originally signed the form enrolling the child. This includes changing address, phone numbers, adding pick up people, etc.

*All records will be stored in the Pryme Tyme office while your child is enrolled and will be stored for 7 years after withdrawal date in a secure storage.

SCHOOL HOLIDAY BREAKS/TEACHER WORKDAYS

The YMCA will provide care (School Out Camps) from 7:00 am – 6:00 pm at the Bell Family YMCA Branch during most schools breaks and teacher workdays. There is an additional fee and registration to participate in Dazzle Days. The registration forms can be found on our website (see page 2) or at the front desk and Pryme Tyme office.

EMERGENCY CLOSINGS

If the school closes at any time due to emergencies (i.e. weather, power failure, building emergency) Pryme Tyme will not be provided that day. Please listen to local TV and radio station or log onto your school website for closing announcements. When this occurs, we rely on notification directly from the school. Every effort will be made to contact parents/guardians via phone, email, or remind as soon as possible. Please have an alternative childcare plan in place for these occurrences.

FEES

\$30.00 registration fee

\$50 dollars per week for members (3 or more days)

\$65.00 per week for non-members (3 or more days)

\$36.00 partial week members (2 or less days)

\$46.00 partial week non-members (2 or less days)

Payments are due on Fridays before the week begins, you should always be paying for the upcoming week (not the week you are currently in). Example: Friday, July 30, 2021, is the due date for the week of August 2, 2021. We offer automatic weekly drafts or payments but if you do write a check "Please write the child's name and the week for which you are paying in the "memo" section of your check.

A 10% discount will be extended for additional children from the same household who are enrolled in the program.

You will receive a reminder notice if you begin a week without payment, and a \$10.00 late fee will be applied to the balance. You will receive a collection letter if you get more than two weeks behind. Failure to make a payment plan at this time will result in the loss of your Pryme Tyme spot, and you will not be able to register for any future childcare programs until the balance is paid.

FINANCIAL ASSISTANCE

As a non-profit organization, the YMCA provides financial assistance to families in need, enabling them to participate in Y programs. Financial assistance is made possible through generous donation to Y's annual campaign by members, volunteers, staff, and our community. However, financial assistance is limited, and the amount of assistance is determined by family income and other factors. Interested applicants can find information and request financial assistance forms at the YMCA Front Desk. Forms must be turned in at least 2 weeks before your child needs to start in the program.

The YMCA also accepts third party payment from other organizations that help families in need. The YMCA currently accepts DFCS (CAPS) payments for Pryme Tyme. Please contact your case worker first before enrolling your child in Pryme Tyme.

PAYMENTS

We understand that childcare payments can be overwhelming. By paying on time, you assist us in keeping the cost of childcare as reasonable as possible. This requires all payments be made prior to services rendered. As explained above, financial assistance is available based on need and availability.

WITHDRAWAL

We require written notification two weeks prior to all withdraws. Withdraw forms are available at the YMCA or page 12 of this handbook. You may return the completed form to the YMCA in person or scan/email to amy@gapiedmontymca.org. Until such notice is received by the YMCA branch, parents are responsible for fees.

AUTHORIZED PICK UP

Any changes to your child's authored pick up list must be made in writing! If a same-day change is necessary, email the Y program Director (see page 2) documenting your request and call to make sure the email was received. For safety and security purpose, a copy of your driver's license will be required to make these changes. Please make sure all persons authorized to pick up for your child arrive with their photo ID, Requests must be made a minimum of 4 hours prior to school dismissal.

PROGRAM COMPONENTS

The Y's Pryme Tyme program provides a safe, nurturing, values centered environment that encourages the development of the whole child; intellectually, socially, emotionally and physically. Activities are designed to expose children to new experiences and to allow them to explore their interests and talents.

The unique combination of the staff and children at the Y's Pryme Tyme program allows for a diverse curriculum and variety in the activities they choose. Children will participate in program components and enrichment activities such as arts and crafts, homework, devotions, games and fun physical activities, team building, and character development exercises. Depending on their interest, children will also participate in experimental activities such as drama, music, science, and environmental activities, just to name a few.

HOMEWORK & ACADEMIC ENRICHMENT

The Y's Pryme Tyme staff understands the increasing demands on working families. As an organization committed to building strong kids, strong families, and strong communities, we believe that it is important for the Pryme Tyme program to provide an opportunity for children to work on homework during program hours. Time will be allotted, and a quiet area will be provided each day for the completion of homework. The Y staff will be available to assist children with homework but are unable to provide one-on-one assistance for extended periods of time. It is the responsibility of your child to know their homework assignments and to bring all necessary books, paper, etc. to the program each day.

The YMCA will provide homework contracts as needed. These contracts outline your expectations of your child regarding the completion of their homework during the Y's Pryme Tyme hours. This contract will be signed by the parent, child, and the Pryme Tyme Director.

OUTSIDE PLAY

We are licensed by the Bright from the Start (BFTS) to provide children with outside time and are encouraged to do so daily. During inclement weather, the children will not go outside but will participate in physical activity inside. Additional opportunities for youth to develop their social skills will be introduced within our afterschool program.

SNACK

Your child will be provided a USDA approved snack each day. This snack includes items from 2 basic food groups. If your child has allergies or dietary restrictions, please let the Program Director know so, we can provide alternative snacks. You are more than welcome to send your own snack to the program for your child, although we ask that you provide your Program Director with a written request stating that you would prefer your child to have the snack you have provided in lieu of what is being served. Snacks provided for your children must be nut free.

CHARACTER DEVELOPMENT

The YMCA teaches, models, and integrates the YMCA core values of Caring, Honesty, Respect, and Responsibility into all our programs. In our afterschool program, you will see these values embedded our rules, incorporated into daily curriculum, and modeled by both staff and children. Children are encouraged to put these values into action through their behavior, decision making and the way in which they treat others inside and outside of the Y's afterschool program.

CHILD GUIDANCE

Our Y's Pryme Tyme Program environment is designed for children to grow and learn. As such, we believe that discipline should be a learning experience with important teachable moments.

Our goal is to be proactive and preventive in our discipline procedures. Preventive discipline involves setting clear and consistent expectations, understanding of consequences, positive redirection, accountability/follow-through, and positive reinforcement.

The following steps will be taken when behavior expectations have not been met:

1. Redirection and encouragement to choose a different behavior.
2. Verbal warning and explanation of why the behavior is inappropriate.
3. Withdrawal from the activity.
4. Verbal communication between parent and staff.
5. If behavior is repeated following parent/staff conference, the child may be suspended from the program for 1-3 days.
6. If behavior persists, suspension will be extended for 1 week and a written contract will be drawn up with the child. The parent/guardian and child will be required to meet with the Program Director before returning.
7. If the behavior contract is broken or if the child's behavior continues to be disruptive, violent, or unsafe, dismissal from the program may result.

Steps 1-3 may be omitted if the Program Director deems the behavior is serious enough and/or the child is a danger to themselves and/or others.

Behaviors that will result in mandatory suspension and possibly immediate dismissal include, but are not limited to:

- Actions that threaten the physical or emotional safety of the child, another student, or staff
- Fighting (regardless of who instigated the fight)
- Possession of a weapon of any kind
- Vandalism or destruction of YMCA property or property of others
- Sexual misconduct
- Possession or use of alcohol or any controlled substance.
- Running away
- Biting
- Stealing

COMMUNICATION

Regular communication between the parent/guardian and Y staff is essential in providing a well-structured, high quality experience that meets the needs of your child. In addition to written communication, you receive from the YMCA'S, we encourage all families to communicate regularly with Y staff to ensure we are meeting your child's needs and your expectations. It is important to keep the staff informed of any changes occurring in your child's life that may affect their behavior or mood. These changes may include, moving, hospitalization of a family, or issues with school. Each site is provided with a mailbox at the school as well as a site cell phone. Parents are welcome to use either the mailbox or cell phone to communicate with the Y Staff.

Meetings and conferences with the YMCA staff are sometimes necessary to best meet the needs of your child. These meetings can be initiated by you or the YMCA. If you are interested in having a conference, please see your Program Director to set this up. We encourage you to address concerns and make suggestions directly to your Program Director. If your child is receiving special support services during the school day, it would be beneficial for the school and Y staff to be able to discuss specific challenges, concerns and/or strategies, the Program Director will work with the parent and school to obtain appropriate permissions.

Parents/guardians are asked to complete surveys at least twice a year. These surveys provide us valuable feedback as to how we can improve the program and better serve your needs. We welcome and encourage your feedback at any time.

PARENT INVOLVMENT

There are many ways for you and your family to be involved in our Pryme Tyme program and within other YMCA programs. Below are some ideas as to how to become more involved:

- ❖ Assist in the creation of a monthly newsletter.
- ❖ Assist your Y's Director in organizing a service learning (community service) project.
- ❖ Share a skill, hobby, recipe, career, or cultural tradition with the children.
- ❖ Be a guest reader sharing a favorite book.
- ❖ Help organize a Y After School Program family event.

Ways to be involved with other YMCA programs.

- ❖ Participate in the YMCA's annual Campaign. This is our annual campaign involving YMCA members, staff, board, and volunteers, all working together to raise funds to give families, children, adults, and seniors an opportunity to participate in YMCA programs, regardless of their financial circumstance. 100% of the money raised is used for scholarships in our community.
- ❖ Become a volunteer coach or Referee for YMCA Youth Sports
- ❖ Work with your family on a community service project at the Y
- ❖ Volunteer at YMCA special events such as Triathlon, Jingle Bell Run, Scare Crows, and others

HEALTH & SAFETY POLICIES

ATTENDANCE

Once registered, your child will be expected to attend the program each day. Y staff will take attendance within the first 10 minutes of the program. If there is a day that your child will not be attending, please let us know ahead of time by calling 706-856-9622, by telling pick up, or by leaving a note explaining the reason why.

CUSTODY CONCERNS

If there is a parent/guardian who is not, or no longer, authorized to pick up your child, it is the responsibility of the registering parent to provide the YMCA with the most current legal documents confirming this information. The YMCA will abide by the legal documents provided. If the parent/guardians are unable to settle disputes relating to childcare, we reserve the right to dis-enroll your child until the proper documentation is received.

RELEASING CHILDREN FROM THE PROGRAM

All children must be signed out daily by an authorized adult over the age of 18. The Y will only release children to parents, or those persons listed on their enrollment form as authorized. All additions and changes to authorized pick-ups must be in writing.

All unfamiliar individuals picking up a child will be asked to show a valid picture ID. We will not release a child to anyone who cannot be properly identified.

LATE PICK-UP FEE & PROCEDURE

Please understand that our Pryme Tyme staff is not scheduled to work past 6:00pm. All children must be picked up no later than 6:00pm. **Any child who has not been picked up by 6:00pm will automatically be charged a \$1.00 per minute late fee.**

If a child has not been picked up by 6:15pm, the Pryme Tyme Director will call emergency contacts.

If the child has not been picked up by 6:30pm, and we have not been able to contact a parent/guardian, we will call the local police to help us locate an authorized person to pick-up the child. Please keep contact information updated so we know who to call.

Help us avoid these steps. We suggest that you save the Y's phone number in your cell phone and call if running late. You will be assessed a late fee, even if you call in advance. If a child is picked up late more than 3 times, we reserve the right to remove the child from the program.

CHILDREN WITH SPECIAL NEEDS

If your child has special needs, allergies, or other concerns, the YMCA may require a written care plan from a licensed medical doctor. If a medication will need to be dispensed in Afterschool the YMCA will require written documentation. (Please see page)

If your child receives special services during the school day and/or has other things that the Y should know to best support your child during afterschool, please reach out to your Program Director. In some cases, it is beneficial for the parents to authorize communication between the Y and School regarding the child's IEP plan, intervention strategies or other information so that we know how to best support your child in afterschool.

SICK CHILDREN

Children with a contagious illness or communicable disease such as, but not limited to, conjunctivitis (pinkeye), pediculus (head lice), scabies, ring worm, chicken pox, strep throat, fever of 101 degrees or higher, and/or any other contagious symptoms, such as rash, diarrhea, sore throat, or discolored mucus, will not be permitted to attend or remain at the Pryme Tyme program. If a child becomes ill during afterschool, we will contact parents/guardians to pick-up the child. We utilize the State of Georgia Bright from the Start communicable disease chart as our guide when determining whether a child may stay in our care and when they are able to return.

Parents will be notified when a communicable disease has been found to exist within the program. We ask that parents notify the Pryme Tyme Director immediately if your child contracts a communicable disease that may be spread to, or impact, other children or staff.

PRYME TYME ABSENCES

If your child attends Pryme Tyme at the YMCA and is absent from school (or removed early) for any reason, please notify the YMCA by 1 pm, so that we can remove your child from the bus list.

MEDICATION POLICY

If your child needs to receive prescription or over-the-counter medication while they are in our program, you must bring the medication directly to the Program Director and complete a Medication Form including written Doctor Approval (See Page). The medication needs to be in its original container, and prescription medications must have a current label.

All medications are kept in a lockbox and will be dispensed at the time indicated on the Medication Form. If your child has medicine for a recurring condition (migraines, allergies, etc.), you may fill out a Medication Form and direct us to dispense it with specific guidelines. We are not able to accept a medication form with "as needed" instructions.

ACCIDENTS & INJURIES

Although we always take every effort to keep the children in our Pryme Tyme program safe, accidents and injuries are a normal part of childhood. Should your child become injured during afterschool the following steps will be taken:

Minor injuries (scraps, bumps, bruises, etc.) will be cleaned with soap and water and treated with band-aid or ice pack as needed. You will be notified of the injury at pick-up time of the injury.

Head injuries-Due to the possible implications of head injuries we will treat all head injuries as a serious matter. The staff will monitor the child for signs of a concussion and will provide ice if needed. Parents/guardians will be notified immediately of a head injury.

More severe injuries- If a child should suffer a more severe injury, we will attempt to contact a parent/guardian before seeking professional medical attention. If we are unable to reach a parent/guardian, we will call emergency contacts. If these steps are unsuccessful, we will seek professional medical attention and continue our attempt to reach parents.

Emergencies- If a child should need immediate medical attention, we will call 911, parents/guardians, Pryme Tyme Director, and the Bell Family YMCA Branch Director. If the child is transported by ambulance, they will be accompanied by the Pryme Tyme Director. If we are unable to reach parent/guardians, we will contact the child's physician, emergency contacts as listed, and continue our attempts to reach a parent/guardian. We will immediately notify the parent of the hospital to which the child is being transported.

OTHER EMERGIENCIES

The Bell Family YMCA has developed emergency procedures for fire, tornado, lock down situations, and other emergencies. These procedures are reviewed regularly.

SUSPECTED CHILD ABUSE & NEGLECT

As professional childcare providers we are mandated by law to report any suspicion of child abuse or neglect. Staff will report all suspicions directly to the Y program Director prior to calling the State of Georgia Department of Human resources, Child Protection Agency (DFCS), to file a report within the time required.

If you are a parent/guardian have any concerns regarding the treatment of your child by a staff member, you should notify the Y Program Director immediately.

YMCA STAFF AS BABYSITTERS

Y staff are not permitted to babysit for children outside of Y programs. Staff also understand that all parent packets discourage parents from using YMCA staff for babysitting.

PICTURES & VIDEOS

Periodically, the YMCA takes pictures and/or videos of children and activities for newsletters and for the promotion of programs in brochures or presentations. If you do not want your child's picture to be used, please complete the enclosed refusal form, and return it to the Y's front desk or Pryme Tyme office.

DRESS CODE

Please make sure that children are wearing age-appropriate clothing and closed-toe shoes. Students will be outside every day (weather permitting), playing sports, and doing (mostly messy) crafts. Please make sure they are dressed appropriately, or that they have a change of clothes if you don't want them doing these things in their school clothes.

PROHIBITED ITEMS

Because they are expensive and too easily lost or damaged, the following items are not allowed at our Pryme Tyme program: cell phones, digital cameras, CD/MP3 players, videogames (PSP, Gameboy, etc.), and any other handheld electronic devices. In addition, please limit the amount of cash your child brings to Pryme Tyme. If your child is found with one of these devices on them during the program, it will be confiscated and given to the director for safekeeping until it can be handed back to a parent.

LOST ITEMS

Staff will do their best to help kids keep track of their things, but children are responsible for their own belongings. Please put your name in permanent marker on all clothing, lunch boxes, backpacks, water bottles, etc.! Remember that there will be times when your child's items are out of their sight, **and that the YMCA is not responsible for lost or stolen articles.** Lost items will be kept in the Lost & Found until it is cleaned out and donated to The Hart County Clothes Closet in Hartwell. Lost & found is usually cleaned out every month.

TRANSPORTATION

Transportation is provided from Head Start, North Hart Elementary School, South Hart Elementary School, Hartwell Elementary School and Hart County Middle School to the YMCA Pryme Tyme site. When a bus route fills to capacity, new registrations will be placed on a waiting list until a place becomes available.

Rules regarding bus behavior are clearly indicated in the Bus Guidelines listed below. Violation of these rules may jeopardize the safety of other students and can result in serious consequences.

BASIC PROGRAM GUIDELINES

This is not an exhaustive list of rules and may be modified as our staff finds appropriate.

1. Treat everyone you meet with respect and politeness.
2. Listen to the Afterschool staff and follow their directions.
3. Always Stay with your class.
4. Keep your hands to yourself.
5. Say “please” and “thank you.”
6. Use your words (and make sure they’re acceptable ones).
7. Try everything once – some activities will turn out to be more fun than you think!
8. Have fun!

BUS GUIDELINES

1. Always Stay in your seat and face forward.
2. Keep all body parts inside the vehicle.
3. Keep your voice low – you may talk at a reasonable level, but there should be no shouting.
4. Keep your hands to yourself.
5. Listen to the driver and staff members and follow their directions.
6. Absolutely no talking at railroad crossings.
7. Use appropriate language.

Hart County Charter System Calendar
2021-2022

July 2021						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
Su	M	Tu	W	Th	F	Sa
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29	30	31				

September 2021						
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26	27	28	29	30		

October 2021						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	M	Tu	W	Th	F	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Date	Event or Holiday
July	
26-Jul	New Teacher Induction
27-Jul	New Teacher Induction
28-Jul	Pre-Planning/Professional Learning
29-Jul	Pre-Planning/Professional Learning
30-Jul	Pre-Planning/Professional Learning
August	
2-Aug	First Day of School for Students
September	
6-Sep	Labor Day (Student/Teacher Holiday)
7-Sep	Progress Reports
October	
1-Oct	End of 1st Nine Weeks (44 Days)
4-Oct	Fall Break
5-Oct	Fall Break
6-Oct	Fall Break
7-Oct	Fall Break
8-Oct	Fall Break
14-Oct	Early Release* Report Cards
November	
15-Nov	Progress Reports
22-Nov	Thanksgiving Holiday
23-Nov	Thanksgiving Holiday
24-Nov	Thanksgiving Holiday
25-Nov	Thanksgiving Holiday
26-Nov	Thanksgiving Holiday
December	
17-Dec	Last Day of School (Students release @ 1PM)
17-Dec	End of 2nd Nine Weeks (45 Days)
20-Dec	Christmas Holidays Begin (12/20/21-1/5/22)
January	
4-Jan	Student Holiday/Teacher Professional Learning
5-Jan	Student Holiday/Teacher Professional Learning
6-Jan	Students Return Report Cards
17-Jan	MLK Day (Student/Teacher Holiday)
February	
10-Feb	Progress Reports
21-Feb	Winter Break
22-Feb	Winter Break
23-Feb	Winter Break
24-Feb	Winter Break
25-Feb	Winter Break
March	
18-Mar	End of 3rd Nine Weeks (46 Days)
24-Mar	Early Release* Report Cards
April	
11-Apr	Spring Break
12-Apr	Spring Break
13-Apr	Spring Break
14-Apr	Spring Break
15-Apr	Spring Break
28-Apr	Progress Reports
May	
27-May	Last Day of School (Students release @ 1PM)
30-May	Memorial Day
31-May	Post Planning/Professional Learning
June	
1-Jun	Post Planning/Professional Learning
2-Jun	Post Planning/Professional Learning

January 2022						
Su	M	Tu	W	Th	F	Sa
						1
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23	24	25	26	27	28	29
30	31					

February 2022						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
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26	27	28				

March 2022						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
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26	27	28	29	30	31	

April 2022						
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23	24	25	26	27	28	29
30	31					

May 2022						
Su	M	Tu	W	Th	F	Sa
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22	23	24	25	26	27	28
29	30	31				

June 2022						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

*Teachers work from 7:30AM to 7:30PM in lieu of one professional learning day.

School Out Camp

On most days when school is out in Hart County, we will offer School Out Camp at the YMCA. The registration forms are available two weeks prior to the School Out Camp Day.

The registration forms are available at the YMCA front desk.

Single School Out Camp Days

Single Camp Days will be offered on the following dates:

- November 22nd -24th, 2020-Thanksgiving Break
- December 20th -23rd, 2020 - Christmas Holidays
- December 27th- 30th, 2020 - Christmas Holidays
- January 3rd, 4th, & 5th, 2021 -Student Holidays
- January 17th, 2021- MLK Holiday

School Out Camp Weeks

- Oct 4th-Oct 8th, 2020 - Fall Break
- February 21st – 25th, 2021- Winter Break
- April 11th -15th, 2021 - Spring Break

School Out Days and Weeks run from 7:00 a.m.—6:00 p.m.

Parents Provide:

Breakfast & Lunch

Members: \$25.00/Day

Non-Members: \$30.00/Day

Fall/Spring Break (Daily): Members \$25 Non - member \$30.

Fall/Spring Break (Weekly Rate): Members \$125.00 Non - Member \$150.00

Mission Statement: To put Christian principles into practice through programs that build healthy spirit, mind, and body for all.

AUTHORIZATION FOR MEDICATION

Child's Full Name: _____

Name of Medication: _____

Prescription Number: _____

Time Medication is to be given: _____
(Medication will not be given on an "As Needed" basis, specifics must be provided)

Amount of Medication to be given: _____

Dates to be given: _____
(Not to exceed two weeks without a physician's statement)

PARENT'S SIGNATURE

DATE

FOR CENTER USE (Reminder: document the reasons why medications are not given as parent requested i.e., child absent, medication not sent, child sleeping etc....)

DATE TIME GIVEN AMOUNT ANY ADVERSE REACTIONS ADMINISTERED BY

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____

If noticeable adverse reaction to medication, what action was taken? Describe:

Attention to Person Requesting Medication to Be Dispensed: Form must be completed in its entirety before the center can dispense any medication.



Photograph/Video Refusal

I do not wish to have my child photographed or videotaped during the Y Afterschool Program.

Child's Name

Signature of Parent/Guardian

Date

Please return this form to The Bell Family YMCA Afterschool Program Director



Y AFTERSCHOOL PROGRAM WITHDRAW

We require written notification two weeks prior to all withdrawals. You are responsible for all payments prior to withdrawal. You may notify us in writing, via mail, or email to amy@gapiedmontymca.org.

My child, _____, will be withdrawing from the Bell Family Y Afterschool Program

Effective _____ (day of the week and date)

Please contact me at the following address and phone number:

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Reason for withdrawal: _____

Parent Signature: _____

Date: _____

This sheet must be returned to The Bell Family YMCA or emailed to amy@gapiedmontymca.org two weeks in advance of the withdrawal.